

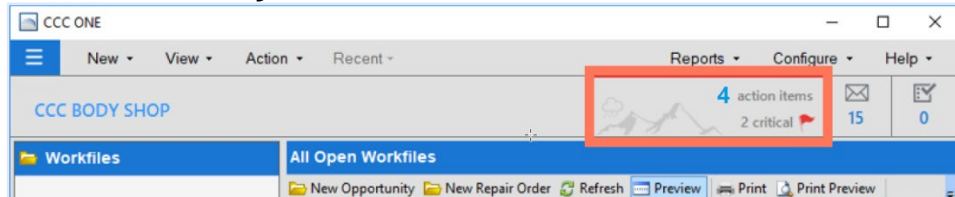
Action Center Vendor Configuration

Introduction

This job aid discusses how to configure new electronic vendors in CCC® Estimating using the Action Center.

Configuring New Electronic Vendors

1. In CCC® Estimating, click the **Action Center**.

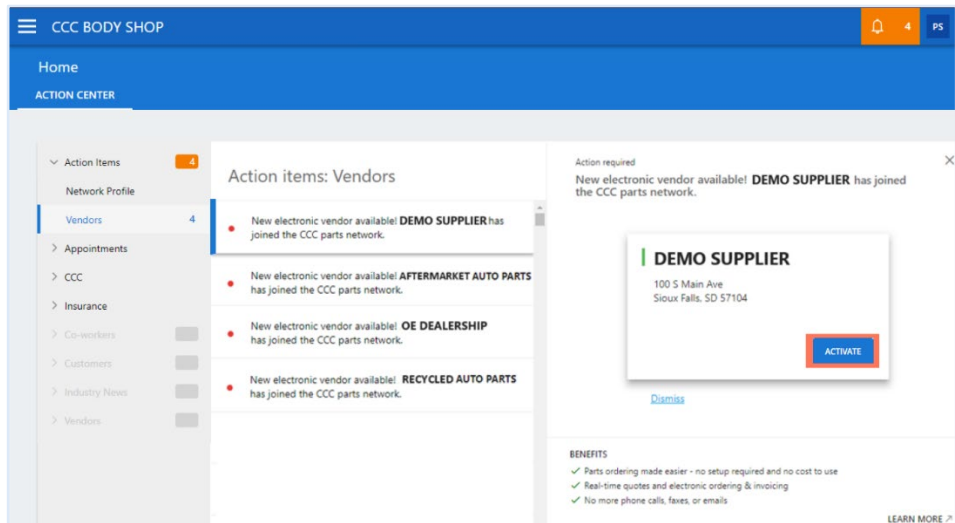


The Action Center website (cccone.com/action-center) will open in the default internet browser.

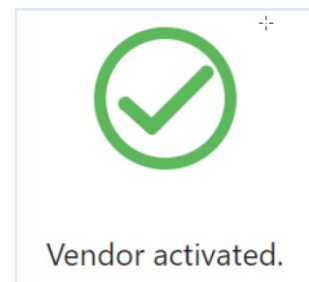
2. From the **Vendors** section, select the vendor in **Action Items: Vendors** and click **Activate**.



To decline vendor activation, click **Dismiss** to clear from Action Items.



3. **Vendor Activated** confirmation window will briefly appear prior to transitioning to the next Action Item.



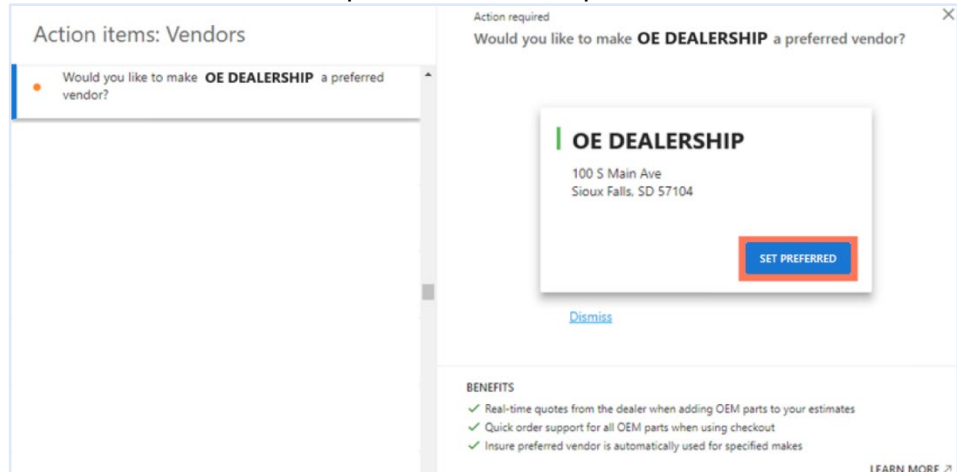
Continued on next page



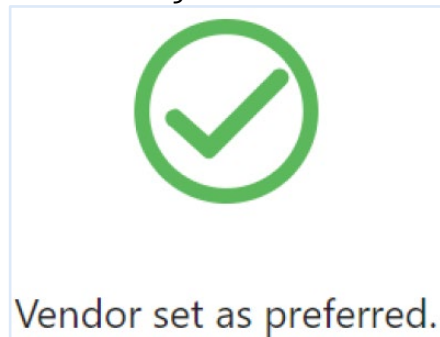
Action Center Vendor Configuration, Continued

Configuring New Electronic Vendors, continued

- CCC® Repair Workflow shops will be notified in Action Items for preferred vendor configuration. Click **Set Preferred** to update vendor as preferred.



- Preferred Vendor** confirmation window will briefly appear prior to transitioning to the next Action Item.



- To view current Vendors, click menu and select **Settings** then **Vendors**.

